

Appendix 20

IFF employs a new Competition Coordinator

The International Floorball Federation, which has been growing rapidly for the last years and as a result of this, IFF has received the full IOC recognition during last summer.

In order to meet the growing need of service provided to our member associations, we are now looking to employ a person to fill the vacant position for the IFF Competition Coordinator in the IFF head office, situated in Helsinki, Finland.

The Competition Coordinator will join the IFF Office, which has at the moment five full time employees and we are now looking to employ an additional one in the near future.

The IFF office consists of a general secretary, a competition manager, a competition coordinator, an information & anti-doping manager and an office coordinator. The competition coordinator is responsible for the following tasks:

- Preparations of IFF Competitions and international weekends
- Handling of the IFF Accreditation tool
- Contact to participating teams of IFF Events
- Anti-Doping related work in connection to the IFF Events
- Administration of registered testing pools and use of ADAMS software
- Administration of the IFF Statistic Software
- Competition related updates on the IFF web-page
- Updates to IFF YouTube, Facebook, Flickr and Twitter channels
- Acting as the officer for the IFF Equality function
- Acting as the officer for the IFF Athletes commission

We are looking for a person with the following qualifications.

- Good knowledge of English (spoken and written)
- Preferably speaking some of the following languages (German, French, Spanish)
- Good organisational skills
- Knowledge of National Floorball, National Teams or other sports organisations
- Good communicational skills with persons from different cultures
- Good skills in handling large amount of data and good computer handling skills

IFF offers a good view point into international sports, in a fast growing organisation, which organises over 10 International events in the season 2011 – 2012.

The position is to be filled as soon as possible, but no later than from the start of November, 2011 and is on a continuous basis.

All applications, including a salary request and a CV, should be sent to the IFF Office address at office@floorball.org no later than the 21st of September, 2011. If there are any questions you would like to ask you can contact John Liljelund, general secretary at either liljelund@floorball.org or the mobile number: +358-400-529030.