

## Appendix 8

### Referee Committee Meeting, Quality Hotel Västerås, Sweden, December 12<sup>th</sup> -13<sup>th</sup> , 2009

**Participants:** Hans Botman, Chairman  
Thomas Thim, Vice Chair  
Lukas Gyger  
Klaus Koskela  
Jan Nordli  
Petr Seda  
  
John Liljelund, Secretary General  
Katriina Sahala, Office Coordinator

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#### Report on present issues

##### 1. Opening of the meeting

Hans Botman greeted all welcome and opened the meeting at 18.00.

##### Short review of referees at WFC 2009

The referees performed well and the nominations were suitable for this tournament. The atmosphere was good among the referee group. The referees were really focused on their job. Teams were satisfied about the referees.

The local organiser caused a disappointment; there were several mistakes, which should not happen at this level of tournament. A report to the local organiser of the lacking things should be written. Head of Referee Management Klaus Koskela will write this report.

##### Feedback from IFF CB Meeting

At the CB Meeting there were discussions about the female and male referees and mixed pairs. IFF wishes to present worldwide floorball. So we need to encourage nominating more female referees and more referees from outside of Europe. At the same time we should always ensure that the nominated referees have the required knowledge and experience.

##### 2. Evaluation 2009

First meeting with this RC was really fruitful and the targets were set really high. Hans Botman congratulated the RC that almost all of the ambitious targets were met this year.

Co-operation was done mostly by e-mail and by groups of persons or in pairs. The RC had only one meeting until now. It was discussed that at least two or three meetings a year are necessary to accomplish the huge tasks that are waiting in the upcoming years.

Most of the tasks decided in February had a deadline in the first half of the year. The division of the tasks should be done with a more realistic planning. There should be only one person clearly in charge of each task.

The guidelines for referees and organizers are finished, approved and can be found from the IFF web-pages. To ensure that all organizers know about the guidelines, they will be sent to the organizer together with the referee nominations.

Basic referee education material is finished and approved. It will be available for download from the IFF web-pages starting January. Hans Botman will write short guidelines on how to use the material.

Welcome package for referees is finished and approved. It will be sent to all new IFF referees.

New physical tests have been finished and approved. They need to be communicated to the national associations and to the referees. We need to stress out that these tests are to be done and pass in order to be an international referee. The IFF Office will send out the new physical test in January.

New observation sheet is to be approved. This sheet has been tested during EFC and WFC. The aim is to have one sheet that can be used on all levels and that can be used both for internal use (amongst the observers) and for communication with the referees and the national referee committees. Thomas Thim will develop a proposal and forward it to the RC.

The guidelines for the head of referees shall be sent out to everyone in RC. They shall be evaluated in the following RC Meeting.

The proposal of the online observation sheet is finished, it needs implementation and testing. The Swiss federation system seems to be pretty hard as all the users have to get passwords to get in. The Dropbox could be another choice. This is to be studied by Hans Botman and Lukas Gyger.

The RC has decided to develop a new nomination system based on specialization for male and female referees. This should be implemented with the new nomination period: 2011-2012.

### **3. Informal Brainstorm**

The interpretation of the rules will be handled by Björn Ingolf, with the help of the IFF Office. Björn Ingolf will collect all current questions and interpretations and will streamline these. The office will publish the interpretations on the IFF website

With the new physical test, there is no more need to have a strict age limit. The proposal of the RC is to take away the current age limit. This will be handled together with the new nomination system based on specialization for male and female referees.

We need to improve the education of our referees. As a starting point, we need to create a general worldwide standard vision of refereeing floorball, now different countries have different visions.

There is a need for new referee educational material on different levels. Sweden, Norway, Finland, Czech Republic and Switzerland are planning a joined project to develop new educational material, which covers all levels of refereeing from middle level to top level. The RC will then add the international education on Bronze, Silver and Gold level on top of this material. Furthermore, IFF will join in, so that the material will be available for all countries.

During 2010, we will focus on further development of the referee folder. Development of education material for Silver and Gold international referees is to be done after 2010.

### **4. Rankings and nominations**

The RC is satisfied with the ranking system as was used in 2009 and will continue to work in the same way in 2010. The IFF office is to propose the draft nominations for the whole year already in January and Jan Nordli and Klaus Koskela are to check the nominations with a copy to Hans Botman.

The RC will propose to the IFF CB a sanction fee according to the juridical regulations for local organisers, if they don't meet the guidelines for referees and also if they send their nomination of referees and information of international matches too late.

All the international referees are asked to send in to the IFF office their photos, which can be published on the IFF web-pages and which will make it easier for the referees and observers to prepare for a tournament.

The ranking of referees was checked and updated. This shall be an internal working tool and will be published only after 2010 with the implementation of the new nomination system.

Observer nominations 2010 will be done by Hans Botman at latest on 18<sup>th</sup> of December.

### **5. Goals and tasks 2010**

Lukas Gyger will work on the new nomination sheet and guidelines on how to use it. The new nomination sheet should be based on male/female specialization and should incorporate the new physical test. The new nomination sheet and guidelines should be ready before the next RC meeting.

The nomination forms for the following period 2010-2012 are to send to the federations 1<sup>st</sup> of May and to be returned to IFF on 21<sup>st</sup> of August 2010.

Starting the new nomination period we will ask all member associations to test their international referees. The physical test shall be passed at least once a year, but the recommendation is to do the test twice a year in the member associations.

Klaus Koskela will shoot a video of the physical test, to help countries set up the test. This video should be available latest June 2010.

A network shall be built with the national RC's to exchange knowledge and experiences. This shall be done by Jan Nordli. The IFF Office has the statistics and contact information form from the member countries updated every August, so the persons in charge of refereeing in each country is easy to find.

During MWFC 2010 in Finland a referee education will be organized for all newly nominated International Referees. The Education will be organized during the quarter finals. Thomas Thim will be in charge of this education. He will present a proposal latest 31 August.

Petr Seda to develop a basic reporting form for the head of referees, so that the information of all referee pairs and their performances can be collected easily. The form should be finished 25<sup>th</sup> of January, so it can already be used during MWFCQ 2010.

The referee folder is developed for new international referees. We are now handing it out to all referees at their first nomination for an IFF event, together with an education. We shall organize the referee folder education in the beginning of a tournament and try to organize arrival of the referees during the afternoon prior to the tournament. The folder education shall then be continued in small parts during the tournament. Thomas Thim will write the introduction part for the folder and a daily part of folder to each day of the tournament. Finish 1<sup>st</sup> of April, so it can be used during WU19 WFC 2010

The RC will start working with development plans for all referee couples and observers. Together with each couple we will set goals and a development plan. This will be implemented with the new nomination period (2011-2012). Hans Botman will present a proposal at the next RC meeting.

### **6. Long term plan 2010-2015 and scheduled meetings**

#### **Vision 2015**

The vision and plan 2015 will be hand in to the IFF CB at the October CB meeting. The Vision and plan will be developed at the RC meetings in April and September. Hans Botman will write a first draft which will be discussed during the RC meeting in April.

### **7. Financial issues**

RC budget 2010. An improved budget for 2010 will be proposed to the IFF CB which includes the new Qualification tournaments and an extra RC meeting.

### **8. Closing of the meeting**

Hans Botman thanked all the participants of the meeting at 13.00.

## Upcoming meetings and issues

The following meeting will be held from 24<sup>th</sup> to 25<sup>th</sup> of April 2010 during an international weekend. Arrivals shall be set on Friday evening and departures on Sunday afternoon. The Meeting will be held in Zurich.

## Issues that need to be discussed or decided upon or taken action upon

- To write a report to the IFF and the Tournament organizers about the organizational problems regarding referees. Klaus Koskela to write this report before end of January.
- To send out the new physical tests during January to all member associations, international referees and observers. To be done by the IFF Office.
- To send out the guidelines for the local organisers every time that the nominations are done. To be done by the IFF Office.
- To send out the guidelines for new referees to all member associations and international referees. To be done by the IFF Office.
- To write guidelines on how to use the new basic educational material. To be done by Hans Botman before 4<sup>th</sup> of January.
- To put the referee basic education on the IFF web-pages and to send out by e-mail. To be done by the IFF Office.
- Thomas Thim to work on the observation sheet. The dead line shall be before 25<sup>th</sup> of January 2010. And it shall be used in the Men WFC Qualifications.
- The guidelines for the head of referees shall be sent out to everyone in RC by Hans Botman.
- Hans Botman and Lukas Gyger are to study the Dropbox option and to communicate about it before the following CB Meeting.
- Hans Botman to present a proposal to start working with goals and a development plan for each referee couple.
- New nomination system based on specialization for male and female referees is to be done. Jan Nordli and Thomas Thim are in charge. Proposal should be finished before the next RC meeting.
- The RC to propose to the IFF CB a sanction fee for the local organisers to the local organisers, if they don't meet the guidelines and for the late nominations. Hans Botman will present this at the CB meeting on the 2<sup>nd</sup> of February.
- Lukas Gyger will prepare the package to explain how the physical tests are to be done. The package is to be ready on 1<sup>st</sup> of May.
- Jan Nordli and Thomas Thim to prepare the proposal to the physical demands for the male and female specialization. This should be included in the new nomination form and thus has to be ready 1<sup>st</sup> of April.
- Klaus Koskela to make the video of how to pass the physical test before 1<sup>st</sup> of May.
- Jan Nordli to build up a network between the Chairman's of IFF member associations. First proposal should be ready 1<sup>st</sup> of July.
- Thomas Thim to make a proposal for the referee education during the Men WFC 2010. Proposal should be ready latest 31<sup>st</sup> of August. In connection to this Hans Botman will inform the WFC organizers.
- Petr Seda to prepare a standard form for head of referees after the international matches and tournaments. The form is to be sent to the RC members on 25<sup>th</sup> of January.
- Thomas Thim with the IFF Office to create a daily folder during tournaments and to create the introduction of how to use the folder. The folder and the introduction shall be ready for the 1<sup>st</sup> of April.
- Lukas Gyger to find out the hotel prices in Zurich and Hans Botman to ask from the Swiss federation to have tickets for a match on Friday or Saturday evening.
- Hans Botman will prepare a planning excel sheet to keep track of all projects. The office will monitor this excel sheet, together with all involved.

## New ideas, etc...