

To ARISF and AIMS members,

By email

Lausanne, 22 November 2018

Introduction to governance project for GAISF members

Dear Presidents,
Dear Friends,

During our last informal gathering at the IF Forum, our Director presented you briefly the next projects that would be coming shortly. Today, I am writing to invite your Federation to participate in the governance assessment of all members of ARISF and AIMS.

Rationale for the project

As you are aware, governance in international sport is a high-profile issue. Ensuring that an International Federation (IF) is well-run, taking account of the resources it has available, makes it more likely that the organisation will be successful in achieving its objectives to develop the sport.

For this reason, the GAISF Council, with the support of AIMS and ARISF Presidents, approved a governance assessment project whose aims are:

- To encourage better governance among GAISF members
- To set benchmarks for governance to enable measurement of future progress
- To provide a pathway for IFs at an early stage to continue their development in a positive direction

Method – self-assessment questionnaire with independent moderation

The assessment is conducted using an online questionnaire which each IF is asked to complete (one response per IF), entering scores and brief supporting evidence. Sports governance consultancy I Trust Sport, which has been working with ASOIF and AIOWF on similar projects since early 2017, will check each score and adjust up or down if needed, providing explanatory comments.

In the questionnaire there is an initial background section followed by 20 indicators (questions) to be scored, which were selected from among the 50 used in the full questionnaire for ASOIF and AIOWF members. The choice of indicators has been agreed with GAISF, focusing on those judged easier to achieve and some which are believed to be fundamental to a modern IF.

Guidance notes are enclosed and also a Word document which you can use to draft your answers.

Here is the link to complete the questionnaire: <https://gaisf.sport/gaisf-governance-questionnaire/>

Timetable and process

Date	Activity
22 November	Distribution of questionnaires
28 November 29 November 11 December	Webinars for IFs to ask questions: Wednesday 28 November at 13.00 Thursday 29 November at 10.00 Tuesday 11 December at 18.30 The meeting requests are in attachment of the email. Open the webinar you wish to attend and add it to your calendar by accepting the invitation. All three webinars will cover the same information. Contact GAISF if you are not able to see the invitations (they may not be visible on all e-mail software).
16 January 2019	Deadline for completion of questionnaires
Mid-January – April	I Trust Sport reviews and moderates 56 questionnaire responses then compiles an anonymised report of findings
Friday 10 May	Publication of findings at GAISF General Assembly
May	Distribution of report to each IF with their full moderated scores

Seeking your co-operation

The experience of ASOIF and AIOWF members over the last two years suggests that the governance review is a valuable exercise, helping to highlight good practice and to identify areas where there is room for improvement. Many IFs made significant advances between the studies in 2017 and 2018 by acting on the findings. We appreciate that completing the questionnaire will take some time and that it may be uncomfortable in some cases to find that the score is likely to be low.

We ask you to participate in a positive spirit, taking the opportunity to consider how your IF can continue to improve its governance standards. Be reassured that the results will remain confidential to you. The report to be published at the 2019 GAISF General Assembly will be **anonymised**.

As you will understand, with over 50 IFs to be analysed in time for the General Assembly, it is important to meet the deadline of 16 January 2019 for your questionnaire response.

Thank you in advance for your co-operation.

Best regards,



Raffaele Chiulli
Senior Vice President

Copy to: ARISF President
AIMS President