

Charter of a public association of UKRAINIAN FLOORBALL FEDERATION

1. Terms

- 1.1. **International Floorball Federation (IFF)** – an international organization uniting national floorball federations of the world's countries.
- 1.2. **National Floorball Federation (NFF)** – a national sports federation representing interests of sportsmen united by nationality in the international federation, such a federation is recognized as a national one by IFF.
- 1.3. **Floorball club (Club)** – an association of citizens, any form of ownership registered according to the established procedure under the Law of Ukraine which has as its aims to develop floorball and to prepare sportsmen to participation in floorball competitions what is properly described in its charter.
- 1.4. **Member of the federation** – non-governmental organizations, legal entities founded according to the procedure established by the law – floorball clubs of the Autonomous Republic of Crimea, Ukrainian regions, the cities of Kyiv and Sevastopol.
- 1.5. **UFF General Meeting** – the highest governing body of UFF.
- 1.6. **UFF Board** – a permanent governing body in between UFF General Meetings.
- 1.7. **The chairperson of UFF Board** – a higher UFF official who acts as a guarantor of adherence to this Charter, IFF statutory and regulatory documents and the Ukrainian legislation.
- 1.8. **UFF Committee** – UFF working bodies.

2. General provisions

- 2.1. The Ukrainian Floorball Federation (hereinafter referred to as UFF) is an All-Ukrainian association of NGOs, floorball clubs of the Autonomous Republic of Crimea, Ukrainian regions, the cities of Kyiv and Sevastopol which was founded with the aim of development, popularization and propaganda of floorball according to the objectives set by IFF requirements and rules and this Charter.
 - 2.2. UFF is a legal entity under the Ukrainian legislation, it can own property, has the right to acquire property and non-property rights, to have liabilities, to comply with its obligations and to be a plaintiff and a defendant in court.
 - 2.3. UFF is founded under the Ukrainian legislation for an unlimited period, is a public association, and has the status of “all-Ukrainian” and the certificate of recognition by IFF.
 - 2.4. UFF is the only floorball national governing body on the territory of Ukraine and has a status of a national sports federation under the Ukrainian legislation.
 - 2.5. UFF activity is based on principles of voluntary participation, equality, openness, legitimacy, publicity and preventing discrimination on the grounds of sex, racial and national factors or religious and political views.
 - 2.6. The official language of UFF is Ukrainian.
- A full name in Ukrainian – Федерація Флорболу України
- A full name in English – Ukrainian Floorball Federation
- A short name in Ukrainian – ФФУ
- A full name in English – UFF

- 2.7. UFF is a non-profit association, carrying out its activity on the whole territory of Ukraine under the Constitution, laws and other regulatory acts of Ukraine.
- 2.8. UFF is a member of International Floorball Federation and carries out its activity under the Ukrainian legislation, IFF Charter, IFF Rules and Regulations, Anti-doping rules, Code of ethics, other universally accepted international norms and this Charter.
- 2.9. In case the provisions of this Charter contradict to the IFF rules, the IFF rules prevail.
- 2.10. UFF has its independent balance, bank accounts, official name, its seal and stamps, letterheads with its name and logo, its emblem confirmed by IFF governing bodies and registered according to the established procedure.
- 2.11. UFF is not liable for the obligations of its members.

3. Aims and objectives

- 3.1. Development and popularization of floorball as one of Ukrainian sports.
- 3.2. Promotion of floorball as sports and its ethical values as a subject of education, life-affirming and life-supporting activity.
- 3.3. Protection of interests of UFF participants and members.
- 3.4. Fighting discrimination on the grounds of sex, racial, national and other unjust factors or religious and political views.
- 3.5. Implementation of IFF Rules and Regulations in order to head the floorball movement and ensure their application to all sports competitions and events sanctioned by IFF.
- 3.6. Control and regulation of liabilities fulfillment by floorball clubs.
- 3.7. Promotion of “FAIR PLAY” principle, in particular fighting against use of doping in floorball and in a wide sports community, development and support of the programs of detection, prevention and education directed at eliminating such a phenomenon as doping in sports.
- 3.8. Examining disciplinary issues within floorball according to the procedures and rules established and recognized by UFF.
- 3.9. Encouraging and providing support for worldwide development of floorball and dissemination of technical, medical, organizational, statistical, financial and other information which helps floorball clubs to achieve this aim.
- 3.10. Encouraging development and grow of relations with other national federations, government, state and public authorities, international and national NGOs for the sake of promotion of sports interests in general and floorball in particular on all levels in Ukraine and beyond it.

4. Participation and membership

4.1. General provisions.

- 4.1.1. UFF membership is voluntary.
- 4.1.2. NGOs, legal entities – floorball clubs of the Autonomous Republic of Crimea, Ukrainian regions and the cities of Kyiv and Sevastopol founded according to the established procedure can be UFF members..

4.1.3. The members can participate in UFF general meetings, elect and be elected for UFF executive positions and UFF bodies approved in this charter and also participate in the committees created by UFF.

4.1.4. The number of the UFF members' votes to represent is proportional to the number of players in the club as follows:

- 0-50 players – 1 vote
- 50-100 players – 2 votes
- More than 150 players – 3 votes

The procedure of licensing is elaborated by UFF Board and gets approved by the General Meeting. The members vote for licensing to be approved 1 club – 1 vote.

4.1.5. The members exercise their rights in UFF through their representatives.

4.1.6. UFF is not responsible for the actions of its members.

4.2. Demands for acquiring membership

4.2.1. To acquire membership it is needed:

4.2.1.1. To be an NGO founded according to the procedure established by law.

4.2.1.2. To share values and aims of UFF and to conduct active work in developing and promotion of floorball.

4.2.1.3. To submit the application form to UFF Board.

4.2.1.4. To make established contributions in full and on time according to the provision on contributions.

4.3. The order of membership acquisition

4.3.1. For membership acquisition it is needed to submit an application in any form to UFF Board.

4.3.2. To make established contributions predicted by the provision on contributions if such have place.

4.3.3. An application submitted has to be examined at the nearest UFF Board meeting.

4.3.4. The decision has to be sent to an applicant to the address real and/or e-mail if such have been indicated.

4.3.5. In case of receiving a negative decision an applicant has right to submit an application for admission to UFF General Meeting which has to be examined at the nearest General Meeting.

4.3.6. In case of receiving a negative decision at the General Meeting a two-year moratorium on submitting an application is imposed on an applicant.

4.3.7. After a moratorium termination an applicant can apply for admission firstly to the Board and then according to the procedure.

4.4. The order of membership resignation

4.4.1. The procedure of membership resignation can be initiated at any moment by a member or UFF Board.

4.4.2. Membership resignation initiated by a member can be made anytime on the grounds of an application submitted in any form to UFF Board.

4.4.3. The Board has to approve the application at the nearest meeting but not later than in two months from the date of receiving the application.

- 4.4.4. The date of termination should be the date of submitting the application and not the date of the application approval by the board.
- 4.4.5. Failure to make contributions established by the Provision on contributions during two years can be considered a voluntary membership resignation within the federation.
- 4.4.6. Membership resignation initiated by UFF Board is made by submitting the matter to the General Meeting.
- 4.4.7.** Only the General Meeting can make a decision regarding membership resignation initiated by UFF.

4.5. Right and liabilities of the members.

- 4.5.1. The members of UFF has right to:
- 4.5.1.1. Participate in elaboration and implementation of UFF projects; delegate their rights to UFF; elect and be elected to the UFF charter bodies;
- 4.5.1.2. Participate in discussing issues regarding their rights and liabilities;
- 4.5.1.3. Present for consideration of the Board, the General Meeting, UFF committees and other UFF charter bodies suggestions, petitions, inquiries connected with their activity.
- 4.5.1.4. Participate in the events organized and held by UFF; use teaching materials, scientific and informational research results of UFF;
- 4.5.1.5. Represent UFF on the national Ukrainian teams at international competitions; to participate in all-Ukrainian and other floorball events held within UFF;
- 4.5.1.6. Use UFF services;
- 4.5.1.7. By agreement with UFF use its logo;
- 4.5.1.8. Receive from the charter bodies information on their activity;
- 4.5.1.9.** To resign UFF membership at will.

5. UFF governing bodies.

5.1. General meeting.

The General Meeting is the highest UFF governing body.

- 5.1.1. The General Meeting is called annually and its date and place are set by the Board not later than two months before the meeting, the decision is made at the Board Meeting and has to be incorporated in the minutes.
- 5.1.2. In case of an extraordinary General Meeting the date and place are set by the chairperson of UFF Board or the person performing his/her duties.
- 5.1.3. The General Meeting and extraordinary meetings are called by the decision of the Board, the chairperson of the Board, by a written request of the Revision Commission or a written request of more than 1/10 of permanent UFF members submitted to UFF Board.
- 5.1.4. The General Meeting can be attended by representatives of the members and candidate members, representative of committees.

- 5.1.5. The representatives of the members are delegates who were nominated by the governing bodies of the members or the chairperson of the Board. The number of representative from each permanent member cannot be bigger than the number of votes for a permanent member has under this Charter.
- 5.1.6. Confirmation of surnames of the representatives is carried out by submitting a written notification to UFF Board not later than 30 days before the General Meeting.
- 5.1.7. Members of the Board, heads of the Committees, members of the Control and Revision committee have the right to be present during the General Meeting and to take part in discussions without right of vote.
- 5.1.8. The General Meeting is considered quorate when it is attended by the majority of representatives proposed to the participation in the meeting.
- 5.1.9. The agenda is compiled by the Board and is sent out to the permanent members not later than 45 days before the General Meeting; the final agenda is set at the General Meeting.
- 5.1.10. The General Meeting is held by the chairperson of the Board, in case of absence a presiding officer is chosen at the General Meeting.
- 5.1.11. The secretary of the General Meeting is chosen at the General Meeting.
- 5.1.12. Protocol must be signed by a presiding person and a secretary of the meeting.
- 5.1.13. The competence of the General Meeting include:
- 5.1.13.1. To define the main directions of UFF, to approve programming documents on UFF development and current activity.
 - 5.1.13.2. To approve of the Charter or make changes and amendments to it or a new edition of the Charter with a further state registration according to the procedure established by law.
 - 5.1.13.3. To select members of UFF Board, the chairperson of the Board, members of Control and Revision Committee.
 - 5.1.13.4. To create UFF committees, to assign and select presiding officers of the committees.
 - 5.1.13.5. To hear and approve reports by UFF, the chairperson of UFF Board, Control and Revision committee.
 - 5.1.13.6. To accept and exclude permanent members;
 - 5.1.13.7. To define principles and sources of UFF property; to exercise ownership rights on UFF property and money; to delegate economic management functions to UFF Chairman, UFF board and UFF committees.
 - 5.1.13.8. To make decisions regarding reorganization or liquidation of UFF.
 - 5.1.13.9. To terminate ahead-of-schedule the authority of members of the Board, the Chairperson of the Board in case of non-compliance with and non-fulfillment decisions of UFF governing bodies, this Charter, the charter and provisions of IFF and Ukrainian legislation.
 - 5.1.13.10. To consider during a meeting any questions connected with the activity of UFF and to approve a corresponding decision made which will be obligatory for the governing bodies and UFF members.
- 5.1.14. The decision regarding the agenda of the General Meeting is made by an absolute majority of an open vote.. It is not allowed to make decisions on questions which are not on the agenda of the General Meeting.
- 5.2. UFF Board
- 5.2.1. The Board – a permanent governing body in between General Meetings of UFF.

5.2.2. The Board meets at least quarterly. A regular meeting of the Board is appointed by the Board. Extraordinary meetings of the Board are called on the initiative of the Chairperson or by a written request from about a third of all members of the Board.

5.2.3. The Board consists of 6 members elected by the General Meeting and the Chairperson of the Board.

5.2.4. The board member is limited to two successive terms.

5.2.5. The Board members elected by the General Meeting fulfill their duties for two years. In case an elected member's post becomes vacant during the first year of the term, a representative for the post is elected ahead of schedule at the next regular General Meeting for the rest of the term till the moment of reelection of UFF Board at UFF General Meeting.

5.2.6. The Board member can be dismissed ahead of schedule for non-compliance with or non-fulfillment of UFF governing bodies' decisions, this Charter, IFF Rules and Regulations, Anti-doping rules. The question of the Board member's ahead of schedule dismissal lies within the UFF General Meeting's competence only.

5.2.7. The Board Meeting is quorate if the meeting is attended by the majority of the Board's members. The Board Meeting is headed by the Chairperson of the UFF Board, and in case of absence a presiding officer is elected out of the members present. The Board Meeting's minutes are signed by a presiding officer and a secretary.

5.2.8. The board:

5.2.8.1. Organizes fulfillment of the UFF work directions defined by the General Meeting.

5.2.8.2. Controls and regulates UFF operation.

5.2.8.3. Approves the last year financial report and budget for the next year.

5.2.8.4. Makes decisions on holding regular and extraordinary UFF General Meeting, the place and the date of the meeting.

5.2.8.5. Fulfills decisions of the General Meeting and reports about the work done at the General Meeting.

5.2.8.6. Approves the schedule of sports and public events.

5.2.8.7. Controls that the established standards are met during organization of all events and competitions taking place under UFF auspices.

5.2.8.8. Makes decisions on disciplinary measures in case of violations by UFF members.

5.2.8.9. Examines questions and makes decisions on cutting or providing the members with grants and subsidies; gives them cautions or notices or imposes on the members or their representatives any relevant sanctions or fines.

5.2.8.10. Examines the question on suspension for a certain period and on restoring UFF members to participation.

5.2.8.11. Examines the question and makes a decision on suspension of sportsmen, referees, specialists and other UFF members from participation in UFF competitions and events.

5.2.8.12. Nominates UFF candidates for participation in other sports-oriented organization.

5.2.8.13. Makes decisions on founding self-supporting institutions, enterprises and organizations.

5.2.8.14. Examines other questions which do not conflict with UFF aim and objectives and makes a relevant decision.

5.2.9. Decision-making on the General Meeting's agenda points occurs by means by a simple majority of an open vote.

5.3. Chairperson of UFF Board

5.3.1. Chairperson of the Board – the highest UFF official who acts as a guarantor of adherence to this Charter, IFF statutory and regulatory documents and the Ukrainian legislation.

5.3.2. Chairperson of the Board is elected out of the appointed delegates of the General Meeting according to the procedure described in the chapter 7 for a two-year term.

5.3.3. Chairperson is limited to two successive terms.

5.3.4. Chairperson of the Board:

5.3.4.1. Represents UFF interests with full authority in relations with all the government bodies of Ukraine, law enforcement agencies, enterprises, institutions, organizations and citizens as well as in foreign economic relations and for this purpose has the right to sign contacts, to sign and submit applications, certificates, payment, financial and administrative documents, take other actions connected with UFF activity.

5.3.4.2. Organizes UFF activity under this Charter, IFF statutory and regulatory documents and the Ukrainian legislation, controls implementation of UFF programs.

5.3.4.3. Supervises the work of the General Meeting, the Board, Committees, leads their meetings; in case of necessity calls for an extraordinary General Meeting and an extraordinary Board meeting.

5.3.4.4. Reports on his/her activity at the General Meeting and at the Board meeting.

5.3.4.5. Creates at his/her own judgment any operation or working group for examining any situations which require an urgent solution.

5.3.4.6. Acts on the behalf of UFF with full authority, represents and defends its interests in relations with all the institutions, organizations and citizens including foreign ones.

5.3.5. In case the UFF board Chairperson is absent an acting chairperson is appointed at the nearest Board meeting till the moment of reelection at the General Meeting.

5.4. The Committees

5.4.1. The Committees – UFF working bodies.

5.4.2. UFF committee is formed by the General Meeting to fulfill and make entrusted to it decisions.

5.4.3. Membership is established by the General Meeting.

5.4.4. A committee is headed by a committee chairperson who is elected out of its members by a simple majority of an open vote.

5.4.5. Committees can be formed by the Board for carrying out the main UFF activities.

6. Revision committee

6.1. Revision Committee is UFF body which carries out UFF financial and operational activity inspections including based on the results of a financial year.

6.2. Revision Committee has advisory and supervisory powers in the matter of UFF financial activity and UFF assets permitted use.

6.3. Revision Committee is elected by the General Meeting for two-year term and consists of at least three members who elect the Chairperson and the Secretary. Members of the other UFF governing bodies cannot be members of Revision Committee.

6.4. Revision committee is called for by its Chairperson at least twice a year and also within 10 days with a written request from the Board or at least one tenth of UFF members.

6.5. Revision Committee decisions are made by the majority of votes from the present Revision committee members.

6.6. Revision Committee has the right to:

6.6.1. Make suggestions regarding financial activity and UFF assets use;

6.6.2. Draw conclusions on financial activity and UFF assets use to have yearly budgets, balances, financial and other reports by governing bodies approved by the Board.

6.6.3. Draw conclusions on the other issues requested by UFF governing bodies.

6.6.4. Carry out regular and special inspections of financial activity and UFF assets use, involve independent auditors to the inspections mentioned.

7. Election of the governing bodies and its procedure

7.1. All the candidates to be considered at the General meeting have to be presented to UFF Board not later than 45 days before the date of the General meeting. A person who has reached the age of 70 till the date of the General Meeting is not allowed for election or reelection.

7.2. In all cases, candidates may be nominated only by floorball clubs members which members they are in the number of one person for the elective positions.

7.3. 30 days before the date of the General Meeting the Board makes lists of all the candidates for the elective positions public.

7.4. Counting Committee is elected at the beginning of the General Meeting out of delegates and UFF staff members who are to be present at the meeting.

7.5. Elections at the General Meeting are held in the following order:

7.5.1. Chairperson of the Board;

7.5.2. Members of the Board;

7.5.3. Members of Revision Committee;

7.5.4. Members of other UFF committees which are needed according to decision of the Meeting.

7.6. Chairperson of UFF Board is elected by a secret ballot only and, in case of necessity, maximum in 3 rounds.

7.6.1. I round: all the candidates from the list made public by Chairman of the Board participate. The candidate who receives an absolute majority of votes wins the election. In case the winner is not defined, two candidates who receive the biggest simple majority participate in the round II.

7.6.2. II round: 2 candidates with the biggest simple majority in I round participate. The candidate who receives a simple majority of votes wins.

7.6.3. III round: casting lots. Casting lots is conducted between two candidates in the following way. The surnames of the candidates are put in separate bulletins or other media in front of the General Meeting delegates' eyes. As well in front of the delegates' eyes the Referee of the casting lot, who is the oldest delegate of the General meeting, has to blindly draw a bulletin of other means from a box specially designed for this occasion. The winner is the candidate whose surname the Referee of the casting lot will read out of a bulletin/medium drawn.

7.7. Members of UFF board are elected by a secret ballot only, in case of necessity, maximum in 3 rounds.

7.7.1. I round: all the candidates proposed by floorball clubs and UFF member participate. The list of candidates is prepared and given to the participant of elections by UFF Board. Victory is won by those 7 candidates who received an absolute majority of votes. In case it will not be possible to define all 7

winners or few candidates receive the same number of votes, the candidates who received a simple majority of votes or even simple majority of votes take part in round II.

7.7.2. Victory in round II is won by the candidate/candidates who receives/receive a simple majority of votes. In case none of the candidates wins by a simple majority of votes in round II, round III is held.

7.7.3. III round: casting lots. Casting lots is conducted between candidates of round II in the following way. The surnames of the candidates are put in separate bulletins or other media in front of the General Meeting delegates' eyes. As well in front of the delegates' eyes the Referee of the casting lot, who is the oldest delegate of the General meeting, has to blindly draw a bulletin of other means from a box specially designed for this occasion. The winner is/are the candidate/-s whose surname/-s the Referee of the casting lot will read out of a bulletin, - s/medium, -a drawn.

7.8. Members of other UFF committees which are needed according to decision of the General Meeting are elected out of the candidates nominated at the General Meeting by UFF delegates by a simple majority of an open vote.

7.9. Elections are valid if they meet all the aforementioned demands.

7.10. The following votes are not valid:

7.10.1. Abstentions;

7.10.2. Blank bulletins;

7.10.3. Votes given for fewer or more candidates in comparison with the number of elective positions;

7.11. The presiding of the Meeting has to announce the results of voting and all the valid votes after counting votes. The minutes of elections signed by the Counting committee are kept and valid bulletins are destroyed right after the end of the General Meeting unless the election results are disputed.

7.12. Any election results dispute is carried out by submitting a written request to the presiding officer of the General Meeting till the closing of the respective Meeting. The issue is solved by the presiding officer of the Meeting whose decision will be final and will not subject to dispute.

8. UFF governing bodies' reporting procedure

8.1. Agenda of every regular General Meeting must include activity reports of Chairperson of the Board, the Board, Revision Committee and working bodies. On the demand of at least one tenth of UFF members the agenda of an extraordinary General Meeting must include a report of any UFF governing body or UFF official. The reports of governing bodies and officials are published on UFF official website.

8.2. Chairperson of the Board, the Board and UFF working bodies inform UFF members about their activity for a relevant period at least once a year by publishing relevant information on UFF official website.

8.3. UFF governing bodies have to provide UFF members with free access to information on their activity including on decision making and implementation of statutory objectives.

9. Applications processing

9.1. All the applications are processed according to the Legislation, Ukrainian laws, in particular "the Public Organizations Act" and "Public Appeals Act", IFF demands and rules.

9.2. Consideration of suggestions (petitions) is carried out by the Chairperson UFF Board personally.

9.3. Consideration of applications (requests) is carried out a UFF governing body whose competence includes examination of the issued raised.

9.4. Complaints about actions or inactions of a governing body or an UFF officer are carried out by a relevant higher body.

9.5. The complaint about actions, inactions or the General Meeting decision shall be submitted directly to the court.

9.6. All the complaints are submitted to the Board and addressed to the Chairperson of UFF Board which carries out their primary consideration and submits further to whom it may concern.

10. UFF fund and property

10.1. UFF can own sports facilities, sports equipment, vehicles, funds, securities, other property needed for its financial support, activity and performance of the statutory objectives.

10.2. UFF funds and property are formed on the basis of the following sources:

10.2.1. Non-repayable financial assistance in the form of funds and property;

10.2.2. Donations by UFF members, enterprises, organizations, institutions, public associations, individual citizens, legal entities and private people;

10.2.3. Admission and membership fees of UFF members;

10.2.4. Funds and property received from the main activity without violation according to Ukrainian legislation the UFF NGO status;

10.2.5. Passive income;

10.2.6. Grants and subsidies received from the state and local budgets, designated state funds or in terms of charity including humanitarian or technical support provided to such NGOs according to conditions of international agreements with consent to be bound given by the Supreme Council of Ukraine, except for subsidies and price control of paid services which are granted to such NGOs or with their help to their recipients in accordance with the legislation with purpose of price cut.

10.2.7. Income from self-supporting institutions, organizations and enterprises founded by UFF;

10.2.8. Financial support from the state budget according to Ukrainian legislation;

10.2.9. Other types of income not prohibited by the effective legislation.

10.3. Admission, membership and voluntary non-repayable contributions and donations.

10.4. UFF carries out its activity on the basis of the budget approved by the Board and uses funds according to it to ensure UFF statutory activity and UFF staff maintenance. UFF sets the amount and the form of funds usage, providing support to the Clubs, coaches, sportsmen and other specialists.

10.5. UFF and all the institutions and organizations funded by it do bookkeeping, statistical reports, register themselves in tax authorities and make payments to the budget according to the effective Ukrainian legislation.

10.6. The owner of UFF property is UFF as a whole. Each separate UFF member does not have the ownership right on a part of the property belonging to UFF.

11. Termination of UFF activity

11.1. UFF terminates its activity by means of reorganization or liquidation.

11.2. Reorganization of UFF is carried out by the decision of the General Meeting.

11.3. Liquidation of UFF is carried out by the decision of the General Meeting or court. The procedure and terms of liquidation are defined by the General Meeting.

11.4. Liquidation work is run by the liquidation committee formed by the General Meeting or court which has made the decision regarding activity termination and UFF liquidation. From the moment the liquidation committee is appointed all UFF authority is transferred to it.

11.5. After settling with creditors and other legal entities and individuals with which UFF had contract relations within terms and according to the procedure established by the effective Ukrainian legislation, the funds and property can be transmitted to another NGO of a relevant type and in cases predicted by the legislation are directed to the budget income by decision of the court.

12. Amendments and additions to the UFF Charter

12.1. Decisions on amendments and additions to this Charter lie within the General Meeting competence only.

12.2. UFF governing body notifies a body authorized to handle registration issues **within terms**